



Queen Mary's College



Course Resources Costs 2022-2023

Government financial support for students at sixth form colleges is structured differently from the support received in schools. Students who are 16-19 years old, with UK educational entitlement, have their tuition fees paid in full. However, we do not receive funding to cover additional costs such as materials and are permitted to request support with these expenses. We appreciate that these are challenging times for some but please support teaching and learning and budget to meet the expenses described wherever possible.

The table gives the minimum resources costs associated with each course. The amounts differ according to subject and the resources provided. The charges typically cover the cost of personal copies of books for annotation, study guides, materials costs, etc. If a Disclosure and Barring Service (DBS) Record is required for courses involving direct contact with children or vulnerable adults you will receive a letter explaining the documentation required but we will cover these costs. A statement of your selected programme and associated costs will be given to you at enrolment. An optional donation of £15 will be included in this statement. These additional contributions help us to fund an extended range of activities and facilities in ways that benefit the whole student body, such as outside seating, improvements to social spaces, etc.

Books

The College will loan books, where applicable, on a lesson by lesson basis for most courses without charge. However, many courses require that students purchase their own editions which they can write in and keep for revision purposes. Where this is essential, eg, English Literature and play texts for Performing Arts, we supply these at the most competitive prices we can achieve and include the costs within the course resources charge. Additionally, the majority of Departments produce comprehensive and highly specialised workbooks and revision guides for students. We expect you to meet these expenses which are charged at cost price. Departments may also offer students an option to purchase textbooks in addition to the above and details of these opportunities will be explained in class.

Individual Instrumental and Vocal Tuition

The College arranges for ½ hour peripatetic music lessons which cost £510 per year for a block of 30. Concessions are available for certain courses. It is possible to pay in full, or in termly instalments. Instruments are not supplied and the College cannot guarantee that tutors for specific musical instruments will be available, or that tuition will be provided only within normal College hours. Applications can be made using an online form which will be emailed to you immediately after you enrol. College Music Scholars must still make an application. Separate applications are required if students want lessons for more than one instrument/voice lesson. Queen Mary's Foundation are prepared to consider requests for support.

Personal Materials

Students should supply their own paper, writing equipment, folders, memory sticks, etc. These items, and many more, are stocked in the College Resources Centre at the lowest cost prices we can achieve through our bulk buying arrangements.

Trips

Many trips associated with courses are optional, but highly desirable enrichment experiences. These are not included in the table. All trips are charged at cost price, or lower, thanks to support from the Queen Mary's Foundation. **Please note that all course resources costs must be paid in full before students are permitted to attend non-essential trips.**

Payment of Course Resources Costs

Please make payment for resources costs associated with individual programmes (see table) by debit/credit card, cheque, or cash at enrolment where possible.

For payment of items such as examination re-sit fees, trips, sports kit, etc, that occur throughout the year you may pay:

- Online using the Tucasi system. We will send you a password to enable access in late September if you are a first-time user with the College. You will find a user guide and link via the College website www.qmc.ac.uk
- In person at the Resources Centre in the College Street. The opening hours are usually: Mon-Fri from 9.45am-2pm. Payments can be made by cash, cheque (made payable to "QMC" with the student's name written on the reverse), or debit/credit card (not American Express or Solo).
- By phone for debit/credit card payments on 01256 417518. You may be answered by voicemail at busy times; please leave your name, telephone number and a brief message and we will return your call as soon as possible.
- By post (cheques only) to Finance Office (c/o Resources Team), Queen Mary's College, Cliddesden Road, Basingstoke, Hampshire, RG21 3HF.

We are not generally able to give refunds but will consider each case individually. We will, of course, transfer/refund if course changes are made in the early weeks of term. Please contact the Resources Team on 01256 417518 regarding refunds in the first instance.