

QMC UCAS SUPPORT FOR EX-STUDENTS

QMC Deadline Dates:

College deadline for Oxbridge	15 September 2020
College deadline for Medicine, Dentistry and Vet Science	15 September 2020
UCAS deadline for Oxbridge, Medicine, Dentistry and Vet Science	15 October 2020
College deadline* for all other UCAS applications	17 November 2020
UCAS deadline	15 January 2021

*We will still check and process your application after our deadline but cannot guarantee to get it to UCAS before their January deadline.

Contact us to obtain our UCAS buzzword. You will need this to link your UCAS application to the college in order for us to provide you with a reference. Either email us on info@qmc.ac.uk or call 01256 417500.

After you have the buzzword go to www.ucas.com and register with **UCAS Apply – undergraduate**. As part of the registration process ensure you click on ‘**apply through a school/college**’ and then add in our buzzword. Please select ‘**ex-student**’ from the group list.

Hot Spots For Errors Within The Application:

- Add in your **Unique Learner Number (ULN)**, this can be found on your exam certificates.
- The **fee code** for most courses is 02, but put 05 if you are applying for an NHS related course.
- Within the education section you **must show all the qualifications** you obtained at QMC, and then separately show all the qualifications you obtained at your previous school.
- Email your ex-QMC personal tutor and ask if they would be happy to check your personal statement over before you upload it to your UCAS application.

Once you have completed all the sections on your UCAS application **email us on UCASCHECKS@qmc.ac.uk**. **Do not submit/pay UCAS yet.** Remember, our deadline is the 17 November.

When we receive your email our QMC UCAS Team will request a reference from your ex-tutor and check your qualifications to ensure you have listed them accurately. If your tutor has left the college we will arrange for the reference to be written by another member of staff. This takes time so please be patient. Although most applications are completed quickly please allow us at least 3 weeks to process your application. It will then be sent electronically by us to UCAS.

Receiving Offers

Once your application has been sent to UCAS all communication takes place between UCAS, the universities and you. Check whether you have received offers and reply to them via UCAS TRACK.

Don't forget to apply for Student Finance in early spring of the year you will start university www.gov.uk/student-finance

If you have any queries about university in general email kirsty.poole@qmc.ac.uk or call 01256 417500.