



FINANCIAL SUPPORT APPLICATION FORM 2020-21

*Section 1 - Student Details only

*Name:

*Date of Birth:

*Age on 1st Sept 2020:

*Home Address:

Home Tel. No:

*Mobile Tel. No:

*Student email address (which you use regularly)

*Residential Status:

Have you always lived in the UK? Yes No Are you a British Citizen? Yes No
 (if no please bring in passport to check status)

Section 2 – Application for Free College Meals from Hampshire County Council

See accompanying notes, if you are eligible click here to apply:

<https://www.cloudforedu.org.uk/ofsm/fe-apply>

If you are eligible for Free College Meals you will not be required to supply any further supporting evidence. The College will be informed directly of your eligibility via email. You will automatically receive the College Bursary as your household income is below **£16,190**.

Section 3 – Supplying evidence where not eligible for Free College Meals (Please do not write in the boxes highlighted in grey)

Supporting Evidence – Household Income		For office use only:
Working Tax Credit / Child Tax Credit	Copy of current award for 2020-2021 (Award dated within the last 3 months) Provisional awards not accepted	
Universal Credit	Please submit awards for the last 3 months.	
Only provide the evidence below if unable to provide that above		
Wages – Parent/Guardian and Partner Or Self if independent application (Only accepted if not in receipt of tax credits or Universal Credits)	Copy of P60 or March 2020 payslip or last 3 monthly or 6 weekly payslips (only accepted if not in receipt of Tax Credits or Universal Credit)	
Savings, Bank Statements, Accountant Returns if applicable If your savings exceed £16,000 you will not be eligible for support	Most recent savings statements, 3 recent bank Statements, most recent accountant returns (only accepted if not in receipt of tax credits/UC)	
Office use Only: Total of assessed income		

Section 4 – Student Section Only		
Supporting Evidence – Student Income		For office use only:
Working Tax Credit / Child Tax Credit	Copy of current award for 2020-2021 (Award dated within the last 3 months) Provisional awards not accepted	
Universal Credit	Please submit awards for the last 3 months.	
Letter/Email	If you are looked after by the Local Authority	
Income Support	The most recent letter received	
ESA/DLA/PIP	Current awards only will be accepted	
Office use Only: Total of assessed income if applicable		
An appointment can be arranged if you would like to discuss your situation. Email denise.valler@gmc.ac.uk		

Section 5 – Application to Queen Mary’s Foundation
Please refer to this section on page 5 in the supporting information booklet

***Section 6 – Support Required**
Please list what support you would like e.g. Bus Pass, Train Pass, College Bus Pass, Meals, Resources e.g. Textbooks, Print Credit etc.
The list is not exhaustive and each request will be assessed on a case-by-case basis.

***Section 7 – Declaration and Learning Agreement**

Attendance Criteria: I agree to have –

- At least 85% or above attendance
- Positive evidence from Vista, the College’s online tracking database
- A good standard of behaviour at all times

Declaration:
I certify to the best of my knowledge and belief that the information given in this form is correct. I understand that any monies received will be reclaimed if the information is not correct or if I leave college. I will notify the college if my circumstances change. I understand that I have to meet the learning agreement conditions in order to receive financial support. If I do not, I understand that this support may be withheld. I have discussed this learning agreement with my parents/guardian(s).

Student signature By ticking this box you are agreeing to the terms and conditions stated above

Parent/Guardian signature By ticking this box you are agreeing to the terms and conditions stated above

Date

If there are exceptional circumstances you feel we should know about, please write a supporting letter and send with the application form.

Please return the completed form and supporting evidence to: denise.valler@qmc.ac.uk

or by post to:

Student Support Administrator
Queen Mary's College
Cliddesden Road
Basingstoke
Hampshire
RG21 3HF

Tel no: 01256 417500 ext. 5102

OFFICE USE ONLY

Approved Category A,B,C			
Denied – reason for denial			
QMF	Date	Approved	Y N
Signed by Assistant Principal			Date
Appeal received & Decision	Date	Approved	Y N

SUPPORT OFFERED

Mode of transport e.g. College Bus/Stagecoach/Train	
FCM/College meals	
Trips	
Essential books & equipment as recommended by tutor	
Course costs	
Resits	
Cash payments/contribution to travel	
Other	

Data Protection Act 2018

Queen Mary's College is the founding academy of the North Hampshire Education Alliance (NHEA). The NHEA is the data controller. Queen Mary's staff follow NHEA and College policy in matters of Data Protection. The data requested on this form, and any other supporting information is treated in the strictest confidence and for the sole purpose of assessing and administering financial support.